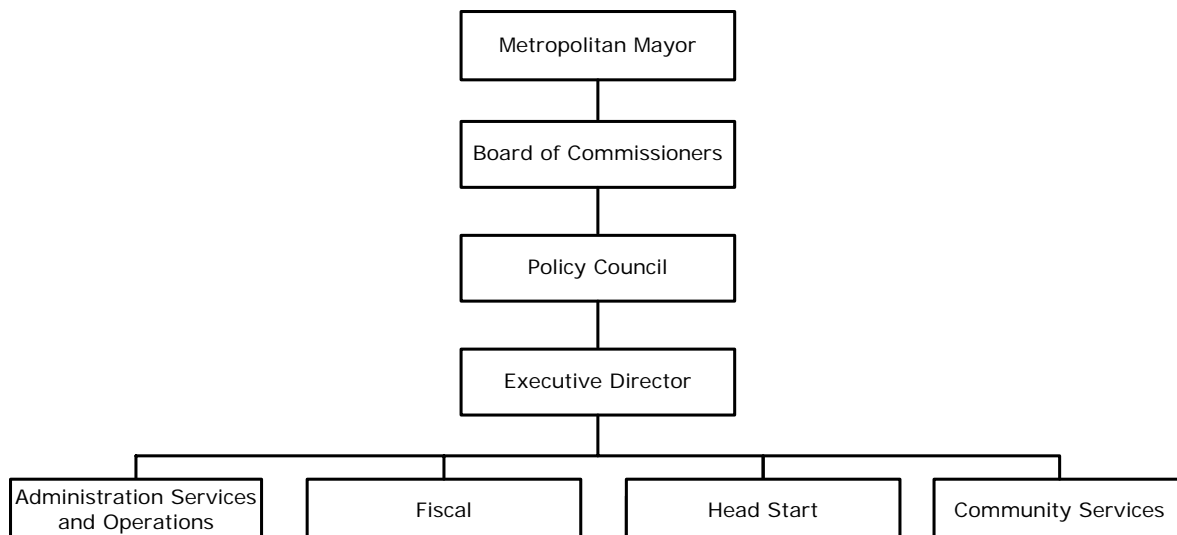


75 Metro Action Commission-At a Glance

Mission	To administer Head Start, Community Services Block Grant (CSBG), Low Income Home Energy Assistance Program (LIHEAP), USDA Summer Food and other social service programs for Metropolitan Government.			
Budget Summary	<div>Expenditures and Transfers:</div> <div>Special Purpose Funds</div> <div>Total Expenditures and Transfers</div> <div>Revenues and Transfers:</div> <div>Program Revenue</div> <div>Charges, Commissions, and Fees</div> <div>Other Governments and Agencies</div> <div>Other Program Revenue</div> <div>Total Program Revenue</div> <div>Non-program Revenue</div> <div>Transfers From Other Funds and Units</div> <div>Total Revenues</div> <div>In addition to the Special Purpose Funds, MAC receives an operating subsidy of \$ 2,874,700 from Metro. See Administrative Section #01101204. For FY 04-05, only budgeted amounts for those special purpose funds whose fiscal year is July 1 through June 30 are shown.</div>	<div>2003-04</div> <div>\$17,332,500</div> <div>\$17,332,500</div> <div></div> <div></div> <div>14,824,700</div> <div>22,000</div> <div>\$14,846,700</div> <div>0</div> <div>2,485,800</div> <div>\$17,332,500</div> <div></div>	<div>2004-05</div> <div>\$14,659,800</div> <div>\$14,659,800</div> <div></div> <div></div> <div>13,080,000</div> <div>0</div> <div>\$13,080,000</div> <div>0</div> <div>1,579,800</div> <div>\$14,659,800</div> <div></div>	<div>2005-06</div> <div>\$16,176,800</div> <div>\$16,176,800</div> <div></div> <div></div> <div>13,791,600</div> <div>0</div> <div>\$13,791,600</div> <div>0</div> <div>2,385,200</div> <div>\$16,176,800</div> <div></div>
Positions	Total Budgeted Positions	342	355	357
Contacts	<div>Executive Director: Cynthia Croom</div> <div>Financial Manager: Cecilia Sanchez</div> <div>1624 5th Avenue North 37208</div> <div>email: cynthia.croom@nashville.gov</div> <div>email: cecilia.sanchez@nashville.gov</div> <div>Phone: 862-8860</div> <div>FAX: 862-8881</div>			

Organizational Structure



75 Metro Action Commission-At a Glance

Budget Highlights FY 2006

• Transfer of Financial Assistance Program from Social Services	\$784,900
• Budget for Fund 31505 is presented for this fiscal year	564,100
• Change in grant amounts for FY 2006	168,000
Total	<u>\$1,517,000</u>
• Pay Plan/Fringe Amounts	\$554,500
*See Administrative Section #01101204	

Overview

ADMINISTRATION SERVICES & OPERATIONS

Administration Services & Operations accounts for general costs of administration and operations including human resources and facilities.

FISCAL

The Fiscal Division provides financial management analysis and oversight of the agency.

HEAD START

The Head Start Program provides for disadvantaged pre-school children with the basic educational and social skills important for good scholastic performance and transition into the school system.

The Head Start Child Care Adult Food Program (CACFP) is funded by the United States Department of Agriculture (USDA) through the Tennessee Department of Human Services to provide free meals, breakfast, lunch, supper, and snacks to children enrolled in the Head Start Program.



The Head Start Before and After Care, provides childcare for enrolled children whose parent's work schedule begins before or after the regular program hours. Funding is through State Child Care certificates from the Department of Human Services and fees assessed to parents on a sliding scale based on income.

The Head Start Early Childhood Education Program operates the Tennessee State Classroom, an early childhood education classroom for disadvantaged pre-school children funded by a reimbursement grant from the Tennessee State Department of Education. This fund accounts for one 20-child classroom that models Head Start for three and four-year old children. It provides basic educational and social skills important for good scholastic performance. Priority is given to the children of Families First participants.

COMMUNITY SERVICES

Community Services manages 4 payment assistance programs:

The Community Service Block Grant (CSBG) Program assists with the payment of mortgages, rent, water bills, taxes, medication for low-income persons, phone bills for the homebound, provides classes and assistance in obtaining a General Education Degree (GED), provides adult basic education and job training to help clients achieve self-sufficiency, and provides limited assistance to the homeless.

The Low-Income Home Energy Assistance Program (LIHEAP) assists with the payment of energy bills for low-income families.

The Summer Food Program operates the USDA Summer Lunch Program and, provides breakfast and lunches to low-income children during the summer.

The Watt Ad Program uses discretionary funds from Nashville Electric Service to assist clients who do not meet LIHEAP guidelines yet are experiencing financial crisis through no fault of their own.

75 Metro Action Commission-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
ADMINISTRATION SERVICES AND OPERATIONS					
1. To ensure sound management of agency operations, program services, and finances.	a. Develop strategic plan to make sure programs address the needs of the constituents they are to serve	Completed	NR	Completed	NR
	b. Establish results oriented management accountability system criteria for each program to evaluate performance	Achieved	NR	Achieved	NR
	c. Ensure programs are operating in compliance with grantor requirements	Achieved	NR	In Progress	NR
	d. Continuing implementation operations plan that includes preventive maintenance, facilities management and supplies, and more efficient management of transportation services	Achieved	NA	In Progress	NR
	e. Expand community knowledge of programs and services	Achieved	NA	In Progress	NR
FISCAL					
1. To ensure agency financial stability and accountability.	a. Meet individual grantor financial compliance standards	Achieved	NR	In Progress	NR
	b. Operate program without a year-end deficit	Achieved	NR	In Progress	NR
	c. Meet requirements for a positive audit review	Achieved	NR	In Progress	NR
HEAD START					
Head Start Program					
1. To enroll 1,485 eligible pre-school children.	a. Children served during the year	1,750	1,485	1,485	NR
	b. Children enrolled	1,485	1,485	1,485	NR
2. Provide comprehensive educational, health, and family services to all enrolled Head Start children.	a. Participants w/diagnosed disability	148	148	148	NR
	b. Children receiving screenings	1,500	1,500	1,500	NR
	c. Children receiving diagnostics	148	148	148	NR
	d. Children receiving therapy	148	148	148	NR
3. Involve Head Start parents in the decision making process and total program operation.	a. Parental volunteer hours	2,000	2,000	2,000	NR
	b. Persons providing volunteer hours	600	600	600	NR
4. Implement recommendations of the Head Start study performed by MGT of America, Inc.	Implementation of MGT recommendations	Facilities Improvements in Progress	NA	Facilities Improvements in Progress	NR

75 Metro Action Commission-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
Head Start CACFP					
1. To enroll 1,485 children in the Head Start (CACFP) Program.	a. Children served during the year	1,485	1,485	1,485	NR
	b. Children enrolled	1,485	1,485	1,485	NR
2. To provide comprehensive educational, health, and family services to all enrolled in Head Start Program.	a. Number of meals provided to children and program volunteers	20,944	20,944	20,944	NR
	b. Persons providing volunteer hours	77	77	77	NR
3. To involve parents in the decision-making process and total program operation.	As stipulated by US Department of Agriculture guidelines for CACFP enrolled children	77	NR	77	NR
4. To provide nutritional meals and snacks to children.	As stipulated by eligibility and educational guidelines set forth by the Department of Health and Human Services (DHHS) for the operation for children in a Head Start Program	Yes	NR	Yes	NR
5. To provide nutritional care to low-income families while providing educational and social development.	Provides nutritional assessments	Compilation of data in Progress	NR	Based on nutritional indicators, a nutritional assessment will be completed upon enrollment	NR
Early Childhood Education Program (State Classroom)					
1. Enroll 20 children in Tennessee State Classroom.	a. Children served during year	20	20	NA	NR
	b. Children enrolled	20	20	NA	NR
2. Provides comprehensive educational, health, and family services to all enrolled State classroom children.	a. Participants with diagnosed disabilities	2	2	2	NR
	b. Children receiving screenings	20	20	20	NR
	c. Children receiving diagnostics	2	2	2	NR
	d. Children receiving therapy	2	2	2	NR
3. To involve parents in the decision-making process and total program operation.	a. Parental Volunteer hours	288	288	288	NR
	b. As stipulated by US Department of Agriculture guidelines for CACFP enrolled children	Yes	Yes	Yes	NR
	c. Other persons providing volunteer hours	2	2	2	NR
4. Provides nutritional meals and snacks to children.	As stipulated by USDA guidelines for CACFP enrolled children	Yes	Yes	Yes	NR

75 Metro Action Commission-Performance

Objectives	Performance Measures	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
Early Childhood Education Program (State Classroom) (Continued)					
5. Provides quality childcare to low-income families while providing educational and social development.	As stipulated by eligibility and educational guidelines set forth by DHHS for the operation of a Head Start classroom for enrolled children	Yes	Yes	Yes	NR
COMMUNITY SERVICES					
CSBG Program					
1. To provide assistance and relief to low-income citizens of Davidson County.	CSBG clients served	2,192	2,192	2,192	NR
2. To assess customer needs situation and provide assistance and guidance for the client to achieve self-sufficiency.	Counselors required to process applications	8	8	8	NR
3. To operate the CSBG program in the most effective and cost efficient manner.	Counselor referrals to other agencies	1,200	1,200	1,200	NR
LIHEAP					
1. Provide emergency assistance to low-income individuals in Davidson County.	LIHEAP clients served	4,163	4,163	4,163	NR
2. To operate the LIHEAP program in the most effective and cost efficient manner.	a. Counselors required to process applications	8	8	8	NR
	b. Referrals to other agencies	1,200	1,200	1,200	NR
Summer Food Program					
1. Provides nutritious breakfast and lunches to low-income children in Davidson County during the summer months and operates the Summer Lunch Program in the most effective and cost efficient manner.	a. Summer lunches served	162,011	162,011	162,011	NR
	b. Breakfast meals served	26,915	26,915	26,915	NR

75 Metro Action Commission-Financial

Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	10,539,400	10,768,870	10,144,200	10,030,200
OTHER SERVICES:				
Utilities	323,500	314,425	100,800	72,800
Professional and Purchased Services	2,902,700	2,926,043	2,790,300	3,617,500
Travel, Tuition, and Dues	125,300	105,750	110,800	92,900
Communications	69,600	11,558	36,100	16,900
Repairs & Maintenance Services	183,900	94,875	39,000	39,000
Internal Service Fees	439,100	426,687	410,200	886,200
TOTAL OTHER SERVICES	4,044,100	3,879,338	3,487,200	4,725,300
OTHER EXPENSE	1,334,500	1,258,774	592,700	466,900
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	120,481	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	15,918,000	16,027,463	14,224,100	15,222,400
TRANSFERS TO OTHER FUNDS AND UNITS	1,414,500	2,094,416	435,700	954,400
TOTAL EXPENSE AND TRANSFERS	17,332,500	18,121,879	14,659,800	16,176,800
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	140,014	0	0
Other Governments & Agencies				
Federal Direct	10,050,600	10,136,373	10,140,400	10,288,200
Fed Through State Pass-Through	4,676,100	4,631,303	2,874,600	3,503,400
Fed Through Other Pass-Through	0	0	0	0
State Direct	98,000	65,000	65,000	0
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	14,824,700	14,832,676	13,080,000	13,791,600
Other Program Revenue	22,000	39,371	0	0
TOTAL PROGRAM REVENUE	14,846,700	15,012,061	13,080,000	13,791,600
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	2,485,800	3,159,779	1,579,800	2,385,200
TOTAL REVENUE AND TRANSFERS	17,332,500	18,171,840	14,659,800	16,176,800

75 Metro Action Commission-Financial

		FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
Convert - MAC Adm./L'hold 31500							
Accountant 1-MAC	10202 MC05	0	0.00	2	2.00	2	2.00
Accountant 2-MAC	10203 MC08	3	3.00	2	2.00	2	2.00
Accounting Assoc 2	10206 MC05	1	1.00	0	0.00	0	0.00
Admin Svcs and Operations Dir	10207 MC11	1	1.00	1	1.00	1	1.00
Chief Financial Officer	10213 MC11	1	1.00	1	1.00	1	1.00
Custodian	10216 MC01	2	2.00	2	2.00	2	2.00
Exec Dir	10223 MC12	1	1.00	1	1.00	1	1.00
Exec Secretary	10224 MC05	1	1.00	1	1.00	1	1.00
Facilities Mgr	10258 MC10	1	1.00	1	1.00	1	1.00
HR Spec	10240 MC09	2	2.00	2	2.00	2	2.00
Human Resources Manager - MAC	10218 MC10	1	1.00	1	1.00	1	1.00
Office Asst	10245 MC03	2	2.00	2	2.00	2	2.00
Public Info Rep - MAC	10327 MC10	1	1.00	1	1.00	1	1.00
Social Worker 1	04949 SR08	0	0.00	0	0.00	2	2.00
Total Positions & FTE		17	17.00	17	17.00	19	19.00
MAC - Headstart 31502							
Admin Officer, Head Start	10209 MC05	2	2.00	2	2.00	2	2.00
Asst Dir Of Head Start	07049	1	1.00	1	1.00	1	1.00
Bus Driver	10210 MC03	29	29.00	29	29.00	29	29.00
Center Mgr 1	10211 MC05	8	8.00	8	8.00	8	8.00
Center Mgr 2	10212 MC09	8	8.00	6	6.00	6	6.00
Computer Date Spec	10214 MC04	1	1.00	1	1.00	1	1.00
Custodian	10216 MC01	11	10.48	11	10.48	11	10.48
Custodian Leader	10217 MC03	1	1.00	1	1.00	1	1.00
Disabilities Coord	10219 MC08	1	1.00	1	1.00	1	1.00
Education Coord	10220 MC09	1	1.00	1	1.00	1	1.00
Family Svcs Coord	10225 MC08	1	1.00	1	1.00	1	1.00
Family Svcs Spec 1	10226 MC04	6	6.00	7	7.00	7	7.00
Family Svcs Spec 2	10227 MC05	26	26.00	28	28.00	28	28.00
Family/Child Tracking Tech	10335 MC03	1	1.00	1	1.00	1	1.00
General Maint Worker	10231 MC03	3	3.00	3	3.00	3	3.00
Head Start Dir	10233 MC11	1	1.00	1	1.00	1	1.00
Headstart Teacher 1	10235 MC04	28	28.00	20	20.00	20	20.00
Headstart Teacher 2	10236 MC06	40	40.00	49	49.00	49	49.00
Headstart Teacher 3-Mast Deg	10237 MC07	2	2.00	2	2.00	2	2.00
Health Aid	10334 MC03	3	3.00	0	0.00	0	0.00
HLth and Disabilities Asst	10238 MC04	1	1.00	1	1.00	1	1.00
HLth Coord	10239 MC09	1	1.00	1	1.00	1	1.00
Office Asst	10245 MC03	1	1.00	1	1.00	1	1.00
Parent Involvement Coord	10246 MC08	1	1.00	1	1.00	1	1.00
Skill Craft Worker II - MAC	10348	1	1.00	1	1.00	1	1.00
Teacher Asst	10250 MC01	75	75.00	79	79.00	79	79.00
Tech Training Education Coord	10252 MC09	1	1.00	1	1.00	1	1.00
Transportation Mgr	10253 MC05	2	2.00	2	2.00	2	2.00
Volunteer Coord	10254 MC08	1	1.00	1	1.00	1	1.00
Total Positions & FTE		258	257.48	261	260.48	261	260.48

75 Metro Action Commission-Financial

		FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
LIEAHP Grant 31503							
CSBG/LIHEAP Special Svc Coord	10260 MC05	1	1.00	0	0.00	0	0.00
Eligibility Counselor 1	10221 MC04	2	2.00	0	0.00	0	0.00
Office Asst	10245 MC03	1	1.00	0	0.00	0	0.00
Total Positions & FTE		4	4.00	0	0.00	0	0.00
CSBG Grant 31504							
CSBG/LIHEAP Dir	10215 MC11	1	1.00	1	1.00	1	1.00
CSBG/LIHEAP Special Svc Coord	10260 MC05	0	0.00	1	1.00	1	1.00
Eligibility Counselor 1	10221 MC04	0	0.00	2	2.00	2	2.00
Eligibility Counselor 2	10222 MC05	5	5.00	5	5.00	5	5.00
Literacy Instructor 2	10243 MC05	2	2.00	3	3.00	3	3.00
Office Asst	10245 MC03	0	0.00	1	1.00	1	1.00
Office Mgr	10234 MC04	1	1.00	1	1.00	1	1.00
Self Sufficient Prog Coord	10259 MC09	1	1.00	1	1.00	1	1.00
Teacher Asst-CSBG	10251 MC03	1	1.00	1	1.00	1	1.00
Total Positions & FTE		11	11.00	16	16.00	16	16.00
Summer Food Program 31505							
Food Service Worker II-Seasona	10257 MC03	11	11.00	9	9.00	9	9.00
Office Assistant-Seasonal	10256 MC04	0	0.00	1	1.00	1	1.00
Office Asst	10245 MC03	0	0.00	1	1.00	1	1.00
Prog Coord - MAC	06325	1	1.00	1	1.00	1	1.00
Total Positions & FTE		12	12.00	12	12.00	12	12.00
MAC Federal/State Programs 31506							
Food Svc Worker 1	10228 MC01	6	5.48	6	5.48	6	5.48
Food Svc Worker 2	10229 MC02	9	9.00	10	10.00	10	10.00
Food Svcs Mgr	10230 MC04	1	1.00	1	1.00	1	1.00
Nutrition Coord	10244 MC08	1	1.00	1	1.00	1	1.00
Total Positions & FTE		17	16.48	18	17.48	18	17.48
MAC Headstart CACFP 31508							
Teacher Asst	10250 MC01	20	10.00	31	15.50	31	15.50
Total Positions & FTE		20	10.00	31	15.50	31	15.50
MAC State Classroom 31509							
Headstart Teacher 2	10236 MC06	1	1.00	0	0.00	0	0.00
Teacher Asst	10250 MC01	2	2.00	0	0.00	0	0.00
Total Positions & FTE		3	3.00	0	0.00	0	0.00
Department Totals		342	330.96	355	338.46	357	340.46

76 Nashville Career Advancement Center-At a Glance



Budget Summary		2003-04	2004-05	2005-06
	Expenditures and Transfers:			
	Special Purpose Fund	\$7,303,200	\$7,163,700	\$7,552,800
	Total Expenditures and Transfers	\$7,303,200	\$7,163,700	\$7,552,800
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$0	\$0	\$2,000
	Other Governments and Agencies	6,752,950	6,640,400	7,305,400
	Other Program Revenue	102,650	342,300	139,400
	Total Program Revenue	\$6,855,600	\$6,982,700	\$7,446,800
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	447,600	181,000	106,000
	Total Revenues	\$7,303,200	\$7,163,700	\$7,552,800
Positions	Total Budgeted Positions	60	57	53
Contacts	Director: Christine Bradley email: christine.bradley@nashville.gov Financial Manager: Ed Bryan email: ed.bryan@nashville.gov 621 Mainstream Drive, Suite 200 37228 Phone: 862-8890 FAX: 862-8910			

Line of Business and Program

Employment Resources Career Center

Job Seeker Program for Adults

Youth Development and Work Readiness

Youth Development and Work Readiness

Supporting Employment

Community Employment Resource Partnership

Administrative

NCAC Administrative

76 Nashville Career Advancement Center-At a Glance



Mission	The mission of the Nashville Career Advancement Center (NCAC) is to provide job readiness, career resource and employment connection products to individuals, employers and organizations so they can make a broader contribution to the economic well being of the community.
Goals	<p>By the year 2006, individuals actively seeking work at Nashville Career Advancement Center will have their employment needs met as evidenced by:</p> <ul style="list-style-type: none"> 72.7% employment within six months after exiting from the program. <p>By the year 2006, job seekers at Nashville Career Advancement Center will experience higher wages and long-term employability as evidenced by:</p> <ul style="list-style-type: none"> 3% increase in wages and an 85.5% retention rate reported after one year of going to work. <p>By the year 2006 there will be a 5% increase in the number of disadvantaged job seekers served through Nashville Career Advancement Center and its coordinating partners.</p> <p>By the year 2006, Nashville Career Advancement Center's youth customers will experience an increase in a linkage to jobs as evidenced by 68% of youth being employed.</p>

Budget Change and Result Highlights FY 2006

Recommendation		Result
Increase in Special Purpose Funds for FY 2006	\$389,100	Additional grant funds to operate various programs of the department
Position Reductions	4 positions	Reduction in positions due to funding shifts
TOTAL	\$389,100	

76 Nashville Career Advancement Center-At a Glance



Employment Resources Career Center Line of Business - The purpose of the Employment Resources Career Center line of business is to provide information, skill enhancement and employment connection products to Middle Tennessee job seekers and employers so they can achieve their employment goals.

Job Seeker Program for Adults Program

The purpose of the Job Seeker Program for Adults is to provide skill enhancement and employment products to Middle Tennessee adult job seekers so they can acquire and retain employment.

Results Narrative

The Job Seeker Program for Adults provides skill enhancement and employment products to Middle Tennessee adult job seekers so they can acquire and retain employment. The current level of funding is required to realize the program results measure of the percentage of Middle Tennessee adult job seekers receiving skill enhancement products that will assist them in acquiring a job and staying in the workplace for six months. The individual's actively seeking work through NCAC, and the achievement of the Strategic Goals of Employment, Retention, and Wage Gain, depends on the continued funding from the Federal, State, and Private grantors.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	Special Purpose Fund	\$2,669,800		\$3,598,000	...	\$4,358,000
FTEs:	Special Purpose Fund	29.01		28.81	...	28.49
Results						
Percentage of Middle Tennessee adult job seekers receiving skill enhancement products who acquire a job and stay in the workforce for at least six months		NA	NA	NA	86%	85%

Supporting Employment Line of Business - The purpose of the Supporting Employment line of business is to provide personal and financial assistance products to economically disadvantaged job seekers and the public and private non-profits that serve them so they can participate in programs that will assist them in overcoming barriers to get and stay at work.

Community Employment Resource Partnership Program

The purpose of the Community Employment Resource Partnership Program is to provide employment and technical assistance products to disadvantaged job seekers and the agencies that are funded by the Nashville Career Advancement Center to serve them so they can participate in employment activities.

Results Narrative

The Community Employment Resource Partnership Program provides employment and technical assistance products to disadvantaged job seekers and the agencies that are funded by NCAC to serve them, so they can participate in employment activities. The current level of funding is required to continue the program to make employment services available to low income job seekers so that they can work to support their families. This is essential in achieving the strategic goal of increasing the number of disadvantaged job seekers served through NCAC and its coordinating partners.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	Special Purpose Fund	\$643,900		\$836,100	...	\$499,100
FTEs:	Special Purpose Fund	5.30		7.15	...	6.21
Results						
Percentage of disadvantaged job seekers who participate in employment activity sessions		NA	NA	NA	48%	48%

76 Nashville Career Advancement Center-At a Glance



Youth Development and Work Readiness Line of Business - The purpose of the Youth Development and Work Readiness line of business is to provide academic enhancement, career and community connection products to (qualifying) 14-24 year olds in Middle Tennessee so they can earn academic credentials and obtain employment.

Youth Development and Work Readiness Program

The purpose of the Youth Development and Work Readiness Program is to provide academic enhancement, career and community connections products to (qualifying) 14-24 year olds in Middle Tennessee so they can earn academic credentials and obtain employment.

Results Narrative

The Youth Development and Work Readiness Program provides academic enhancement, career and community connection products to qualifying 14 through 24 year olds in Middle Tennessee so they can earn academic credentials and obtain employment. The current level of funding is required to realize the program results measure of the percentage of qualifying Middle Tennessee 14 through 24 year olds earning academic credentials and the percentage of qualifying Middle Tennessee 18 through 24 year olds obtaining employment. This is essential in achieving the strategic goal of increasing the number of youth linked to jobs.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	Special Purpose Fund	\$1,763,900		\$1,356,000	...	\$1,475,600
FTEs:	Special Purpose Fund	3.75		3.70	...	4.30
Results						
Percentage of qualifying 14-21 year olds in Middle Tennessee earning academic credentials		NA	NA	NA	79%	65%

Administrative Line of Business - The purpose of the Administrative line of business is to provide administrative support services to the Nashville Career Advancement Center so it can efficiently and effectively deliver results for customers.

NCAC Administrative Program

The purpose of the NCAC Administrative Program is to provide management products to NCAC so it can manage client records, receive employee benefits and compensation equitably and accurately, effectively manage its financial resources, obtain needed goods and services in a timely and efficient manner, prevent accidents and injuries and effectively respond to accidents and injuries that occur and deliver results for customers.

Results Narrative

The Administrative Program provides management products to NCAC so it can manage client records, receive employee compensation and benefits equitably and accurately, effectively manage its financial resources, obtain needed goods and services in a timely and efficient manner, prevent accidents and injuries and effectively respond to any that do occur, and deliver results to its customers. This program supports the delivery of operational results and is essential in supporting the achievement of the Strategic Goals of customer employment, retention, and wage gain; increasing the number of disadvantaged job seekers served through NCAC and its coordinating partners; and increasing the number of youth linked to jobs.

Program Budget & Performance Summary		2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget:	Pay Plan	\$1,172,500		\$1,373,600	...	\$1,220,100
FTEs:		17.15		16.79	...	12.90
Results						
Percentage of NCAC purchases made via purchasing card		NA	NA	NA	63%	70%

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Special Purpose Funds

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	2,940,200	2,724,345	3,220,500	3,020,100
OTHER SERVICES:				
Utilities	27,300	10,370	8,100	9,200
Professional and Purchased Services	2,009,500	1,790,139	2,321,700	2,903,000
Travel, Tuition, and Dues	1,079,600	1,050,399	488,100	733,900
Communications	76,600	45,538	58,600	55,900
Repairs & Maintenance Services	255,900	125,975	137,300	74,600
Internal Service Fees	161,100	129,681	150,800	250,000
TOTAL OTHER SERVICES	3,610,000	3,152,102	3,164,600	4,026,600
OTHER EXPENSE	715,500	1,119,322	699,000	503,000
PENSION, ANNUITY, DEBT, & OTHER COSTS	0	0	0	0
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	7,265,700	6,995,769	7,084,100	7,549,700
TRANSFERS TO OTHER FUNDS AND UNITS	37,500	66,030	79,600	3,100
TOTAL EXPENSE AND TRANSFERS	7,303,200	7,061,799	7,163,700	7,552,800
PROGRAM REVENUE:				
Charges, Commissions, & Fees	0	2,445	0	2,000
Other Governments & Agencies				
Federal Direct	0	15,961	1,250,000	1,624,200
Fed Through State Pass-Through	6,006,950	5,687,181	5,250,400	5,581,800
Fed Through Other Pass-Through	746,000	282,695	0	0
State Direct	0	0	0	0
Other Government Agencies	0	144,525	140,000	99,400
Subtotal Other Governments & Agencies	6,752,950	6,130,362	6,640,400	7,305,400
Other Program Revenue	102,650	703,301	342,300	139,400
TOTAL PROGRAM REVENUE	6,855,600	6,836,108	6,982,700	7,446,800
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	447,600	211,166	181,000	106,000
TOTAL REVENUE AND TRANSFERS	7,303,200	7,047,274	7,163,700	7,552,800

76 Nashville Career Advancement Center-Financial



		FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
NCAC Expenditure Clearing 31000							
Accounting Assoc - NCAC	07806	2	2.00	2	2.00	2	2.00
Accounting Supv - NCAC	07807	1	1.00	1	1.00	1	1.00
Accounts Clerk 1-NCAC	07808	1	1.00	0	0.00	0	0.00
Accounts Clerk 2-NCAC	07865	2	2.00	2	2.00	0	0.00
Business Dev Mgr - NCAC	07867	1	1.00	0	0.00	0	0.00
CD Program Assoc - NCAC	07838	1	1.00	1	1.00	1	1.00
CDF - NCAC	07955	14	13.38	18	17.45	15	14.45
Contract Admin - NCAC	07916	1	1.00	2	2.00	2	2.00
Data Entry 2 - NCAC	07813	2	2.00	2	2.00	2	2.00
Data Entry Supv - NCAC	07814	1	1.00	1	1.00	1	1.00
Davidson CD Coord-NCAC	07861	1	1.00	1	1.00	1	1.00
Dir Community Ser-NCAC	07954	1	1.00	1	1.00	1	1.00
Dir of Ops and Business Develop	07821	1	1.00	1	1.00	0	0.00
Director of Programs - NCAC	07851	1	1.00	1	1.00	1	1.00
Disability Grant Coord - NCAC	07846	1	1.00	0	0.00	0	0.00
Employer Svs. Mgr. - NCAC	07818	1	1.00	1	1.00	1	1.00
Employment Career Spec.	10395	0	0.00	0	0.00	4	4.00
Enterprise Emp Coord - NCAC	07839	1	1.00	1	1.00	1	1.00
Executive Asst - NCAC	07809	1	1.00	1	1.00	1	1.00
Executive Director - NCAC	07631	1	1.00	1	1.00	1	1.00
Families First Coord	10394	0	0.00	0	0.00	1	1.00
Finance Dir - NCAC	07819	1	1.00	1	1.00	1	1.00
IS Director- NCAC	07822	1	1.00	1	1.00	1	1.00
Opry Mills Ctr Mgr - NCAC	07951	1	1.00	1	1.00	1	1.00
Prog Asst-NCAC	07828	4	4.00	3	3.00	1	1.00
Public Info Coord - NCAC	07853	1	1.00	1	1.00	1	1.00
Receptionist - NCAC	07830	1	1.00	1	1.00	1	1.00
Receptionist/Prog Asst - NCAC	07833	2	2.00	2	2.00	2	2.00
Research Analyst	07831	0	0.00	0	0.00	1	.45
Seasonal/Part-time/Temporary	09020	1	0.25	0	0.00	0	0.00
Sr CDF - NCAC	07952	3	3.00	4	4.00	3	3.00
Sr. CDF Support - NCAC	07848	1	1.00	1	1.00	1	1.00
Sup Svc Supv-NCAC	07862	1	1.00	1	1.00	0	0.00
Supportive Svcs Clerk - NCAC	07836	2	2.00	0	0.00	0	0.00
Supportive Svcs Coord-NCAC	07837	1	1.00	0	0.00	0	0.00
Systems Spec - NCAC	07835	1	1.00	1	1.00	1	1.00
Transportation Systems Admin	07863	1	1.00	0	0.00	0	0.00
Welfare To Work Coord - NCAC	07858	1	0.75	0	0.00	0	0.00
Welfare To Work Spec - NCAC	07857	1	0.75	0	0.00	0	0.00
Youth and Comm Career Dev Liaiso	10385	0	0.00	1	1.00	1	1.00
Youth Employment Liaison	10384	0	0.00	1	1.00	1	1.00
Youth Svs Admin- NCAC	07869	1	1.00	1	1.00	1	1.00
Total Positions & FTE		60	58.13	57	56.45	53	51.90
Department Totals		60	58.13	57	56.45	53	51.90

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Budget Summary		2003-04	2004-05	2005-06
	Expenditures and Transfers:			
	MTA Component Unit Fund	\$30,540,800	\$31,299,500	\$34,531,100
	Total Expenditures and Transfers	\$30,540,800	\$31,299,500	\$34,531,100
	Revenues and Transfers:			
	Program Revenue			
	Charges, Commissions, and Fees	\$8,380,400	\$8,556,700	\$8,450,600
	Other Governments and Agencies	10,290,000	10,422,400	9,651,400
	Other Program Revenue	0	0	0
	Total Program Revenue	\$18,670,400	\$18,979,100	\$18,102,000
	Non-program Revenue	0	0	0
	Transfers From Other Funds and Units	11,870,400	12,320,400	16,429,100
	Total Revenues	\$30,540,800	\$31,299,500	\$34,531,100
Positions	Total Budgeted Positions	1	1	1
Contacts	<p>Chief Executive Officer: Paul Ballard email: paul.ballard@nashville.gov</p> <p>Chief Financial Officer: Ed Oliphant email: ed.oliphant@nashville.gov</p> <p>130 Nestor Street 37210 Phone: 862-6262 FAX: 862-6208</p>			

Line of Business and Program

Service Improvement

Board of Directors
Convenient Alternative Transportation
Service Improvements and Grants

Customer Care

Customer Care
Vehicle Preparation and Readiness
Passenger Safety
Getting Around in Nashville
Logistics
Access to All

Asset Management

Financial and Asset Management
Sales
Business Protection

Support Services

Employment Services
Human Resources
Internal Support



78 Metropolitan Transit Auth-At a Glance



Mission	The mission of the Metropolitan Transit Authority is to provide public transportation products to our community and its visitors so they can achieve greater mobility and experience a cleaner, healthier environment with less traffic congestion.
Goals	<p>To provide increasing levels of accessible transportation services so that our community will utilize MTA's products at an increasing rate of 100,000 passengers over each of the next five years, and allow the community to experience cleaner air, reduced congestion and reduced dependence upon fossil fuels.</p> <p>MTA riders will benefit from a higher quality transit experience as evidenced by a reduction in customer complaints by 5% annually by improving organizational performance.</p> <p>So our customers can be assured of having reliable, fully accessible equipment when using our services, MTA will replace our aging fleet at a rate of 25 buses per year for each of the next four years.</p>

Budget Change and Result Highlights FY 2006

The following highlights represent modifications in the Metro MTA subsidy only.

Recommendation		Result
Department-wide		
Increase in Worker's Comp Insurance Expense	\$63,100	Enables MTA to recruit and retain a qualified workforce.
Increase in Labor and Fringes	1,085,800	Enables MTA to recruit and retain a qualified workforce.
Increase Funding of Pension Plan	60,100	Enables MTA to recruit and retain a qualified workforce.
Increase in Legal Fees for Union Contract Negotiations	96,000	Enables MTA to recruit and retain a qualified workforce.
Increase in State's Operating Subsidy	(136,700)	Enables MTA to provide convenient alternative transportation service.
Other	642,700	
Programs		
Increase in Fuel Costs	949,000	Enables MTA to provide continuing and increased level of transportation service.
Decrease in Federal Capital Operating Revenue	850,000	Supports transport of passengers in safe vehicles, free from mechanical failure.
Increase in Contract Maintenance	97,700	Insures that MTA employees have the right equipment to do their job.
Increase in Liability Insurance	60,000	Provides MTA with Risk Management in order to minimize liability exposure.
Addition of Personnel		
Getting Around in Nashville Program	341,000 1.0 FTEs	Supports customers using MTA information products successfully.
Service Improvements and Grants Program	1.0 FTE	Enables MTA to provide convenient alternative transportation service.
Convenient Alternative Transportation Program	4.0 FTEs	Provides transit service to everyone so they can reduce their dependence on automobiles.
TOTAL	\$4,108,700 6.0 FTEs	

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Budget Change and Result Highlights FY 2006

Recommendation		Result
Non-Allocated Financial Transactions Program		
Internal Service Charges		
Finance Charge	\$5,000	Delivery of core financial functions including accounting, payroll, budgeting, and internal audit.
Human Resources Charge	100	Delivery of core human resource functions including hiring, training, and evaluation/management.
Shared Business Office Charge	300	Delivery of administrative support functions.
Customer Call Center Charge	-400	Telephone access to information for Metro employees, the residents of Nashville, and other callers.
Information Systems Charge	92,900	Delivery of core information technology functions including desktop support, help desk, network support & maintenance, application support, and voice connectivity.
TOTAL	\$97,900	

Performance Information Highlights

Performance Measure Certification

Internal Audit reviewed all key result measures for the Metropolitan Transit Authority for FY2003-04. Measures were either certified, meaning the measure was aligned, documented, and reliable or not certified (NC), meaning the measure did not meet the established criteria. For FY2004, only certified measures appear in the Operating Budget Book.

	Certified	Reported, Not Certified	Not Reported
Number of Programs:	80%	7%	13%
Program Budget Dollars:	96%	1%	3%

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Service Improvement Line of Business - The purpose of the Service Improvement line of business is to provide transportation services and information products to our community, its leaders and visitors so that greater mobility will be achieved.

Board of Directors Program

The purpose of the Board of Directors Program is to provide information products to the MTA Board of Directors so they can provide leadership for the community as evidenced by an increase in public transit usage.

Results Narrative

The Board of Directors Program reflects a budget increase of approximately \$38,000. The program provides information products to the MTA Board of Directors so they can provide leadership for the community as evidenced by an increase in public transportation usage. The increase is primarily the result of more of the salary for the CEO's administrative assistant being allocated to this program than the prior year. The main goal of this program is to increase ridership by a minimum of 100,000 passengers annually. A critical component of reaching that goal is to provide the Board with information packets in order for them to make informed decisions.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$118,143	\$136,774	\$114,660	...	\$166,700
Other Funding	<u>185,801</u>	<u>219,779</u>	<u>176,630</u>	...	<u>162,900</u>
Total	\$303,944	\$356,553	\$291,290	...	\$329,600
FTEs: GSD General Fund	2.00	2.00	2.00	...	2.00

Results

Percentage of Board members who responded they are able to provide leadership because of information provided

100% 100% 100% 100% 100%

Convenient Alternative Transportation Program

The purpose of the Convenient Alternative Transportation Program is to provide transit service products to everyone so they can reduce their dependence on automobiles.

Results Narrative

The Convenient Alternative Transportation Program is reflects an increase of approximately \$339,000 from the prior year budget which includes a contractually agreed upon 3% union wage increase and an increase in overtime pay due to short staffing issues. This increased funding will allow the Program to achieve its target result of increasing ridership in FY 2006 by a minimum of 100,000 new riders.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,956,628	\$3,155,359	\$3,340,480	...	\$4,464,300
Other Funding	<u>4,649,824</u>	<u>5,070,289</u>	<u>5,145,864</u>	...	<u>4,361,400</u>
Total	\$7,606,452	\$8,225,648	\$8,486,344	...	\$8,825,700
FTEs: GSD General Fund	215.50	215.50	214.50	...	218.50

Results

Percentage change in the number of people using public transit

2% 2% 2% NR 2%

Service Improvement and Grants Program

The purpose of the Service Improvement and Grants Program is to provide planning recommendation and grant application products to decision makers so they can make informed decisions on allocation of MTA funds.

Results Narrative

The Service Improvements and Grants Program reflects a decrease in funding of approximately \$8,700. The decrease is primarily due to fewer salary dollars being allocated from the Planning Department for service improvements and grants. With the implementation of the first year of the Service Improvement Plan, these salary dollars are being allocated into the Logistics Program to insure that the new service implemented efficiently. This Program is necessary to insure that planning recommendations and grant applications are provided to the decision makers so that informed decisions can be made on the allocation of MTA funds.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 92,167	\$ 75,758	\$ 91,836	...	\$113,600
Other Funding	<u>144,948</u>	<u>121,734</u>	<u>141,469</u>	...	<u>111,000</u>
Total	\$237,115	\$197,492	\$233,306	...	\$224,600
FTEs: All Funding Sources	2.75	2.75	2.25	...	3.25
Results					
Percentage of recommendations that result in approval	NR	100%	NR	100%	100%

Customer Care Line of Business - The purpose of the Customer Care line of business is to provide transportation, equipment and amenity products to our passengers and potential passengers so they can have a consistently high quality transit experience.

Customer Care Program

The purpose of the Customer Care Program is to provide amenity products to transit users so they can be comfortable while waiting to board.

Results Narrative

The Customer Care Program has a budget decrease of approximately \$12,000 primarily resulting from installation of new bus benches at several stops across the county which will require less maintenance. This program is responsible for providing amenity products to transit users so that they can be comfortable while waiting to board.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$154,806	\$195,505	\$151,276	...	\$188,500
Other Funding	<u>243,461</u>	<u>314,153</u>	<u>233,034</u>	...	<u>184,200</u>
Total	\$398,267	\$509,658	\$384,310	...	\$372,700
FTEs: All Funding Sources	4.00	4.00	1.50	...	1.50
Results					
Percentage of passengers who board at furnished stops	28%	NR	NR	NR	NR

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Vehicle Preparation and Readiness Program

The purpose of the Vehicle Preparation and Readiness Program is to provide maintenance, repair, training and information products to MTA so it can transport passengers in safe vehicles free from mechanical failure.

Results Narrative

The Vehicle Prep and Readiness Program reflects an \$890,000 increase from the prior year budget primarily as a result of the increased cost of diesel fuel. The overall budget increase is needed to insure that the Programs meets or exceeds the target result measure of transporting 100% of its passengers in a clean and safe vehicle free from mechanical failures.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,414,240	\$2,388,729	\$2,300,103	...	\$3,406,000
Other Funding	<u>3,799,515</u>	<u>3,838,405</u>	<u>3,543,209</u>	...	<u>3,327,400</u>
Total	\$6,213,755	\$6,227,134	\$5,843,312	...	\$6,733,400
FTEs: All Funding Sources	91.50	91.50	88.50	...	88.50

Results

Percentage of passengers transported in safe vehicles free from mechanical failures

100% 100% 100% 100% 100%

Passenger Safety Program

The purpose of the Passenger Safety Program is to provide safety products to our employees so they can transport passengers safely to their destinations.

Results Narrative

The Passenger Safety Program is reflecting a budget increase of approximately \$152,000 primarily as a result of a reclassification of all security expenses related to MTA's Titans game day transportation services. These expenses were previously recorded in the Convenient Alternative Transportation Program and were correctly reclassified to this program as the expenses were primarily for security officers used during Titans games. This increase relates directly to the goal of MTA passengers reaching their destination safely 100% of the time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 91,444	\$ 61,811	\$110,777	...	\$219,200
Other Funding	<u>143,811</u>	<u>99,323</u>	<u>170,648</u>	...	<u>214,100</u>
Total	\$235,255	\$161,134	\$281,425	...	\$433,300
FTEs: All Funding Sources	4.25	4.25	4.25	...	4.25

Results

Percentage of MTA passengers that safely reach their destination

100% 100% 100% 100% 100%

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Getting Around in Nashville Program

The purpose of the Getting Around in Nashville Program is to provide transit information products to MTA customers and potential customers so they can ride the right bus at the right time.

Results Narrative

The Getting Around Nashville Program is reflecting a budget increase of approximately \$58,000 due to the reinstatement of one position that was eliminated last year due to budget constraints. As a result of last year's cuts, there were fewer representatives to answer the over 12,000 phones inquiries received on a monthly basis and customer service hours were cut on weekends. This will allow the program to insure that MTA customers ride the right bus at the right time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$266,367	\$226,063	\$226,212	...	\$320,100
Other Funding	<u>418,909</u>	<u>363,257</u>	<u>348,469</u>	...	<u>312,700</u>
Total	\$685,276	\$589,320	\$574,681	...	\$632,800
FTEs: All Funding Sources	16.50	16.50	13.50	...	14.50
Results					
Percentage of customers who use MTA information products successfully	NR	91%	NR	NR	91%

Logistics Program

The purpose of the Logistics Program is to provide information, training and equipment products to MTA so buses can leave the garage on time.

Results Narrative

The Logistics Program reflects a budget increase of approximately \$25,000 primarily as a result of the allocation of one additional FTE to this program. This program works to insure that the MTA has its buses pull out from the lot on time 100% of the time.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$120,512	\$110,442	\$123,088	...	\$171,000
Other Funding	<u>189,527</u>	<u>177,468</u>	<u>189,612</u>	...	<u>167,000</u>
Total	\$310,039	\$287,910	\$312,700	...	\$338,000
FTEs: All Funding Sources	18.25	18.25	18.25	...	19.25
Results					
Percentage of on-time pull-outs	NR	NR	NR	NR	100%

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Access To All Program

The purpose of the Access to All Program is to provide alternative mobility products to the mobility challenged so they can get to where they need to be in less than 90 minutes.

Result Narrative

The Access to All Program budget is increasing approximately \$673,000 primarily as a result of additional driver wages being allocated to MTA's Access Ride paratransit service. The paratransit service for the disabled community has sustained substantial (20%+) growth since the beginning of FY 2005 partially as a result of taking over Metro Social Services transportation services in February 2005. Additionally, there is an increase in the expense for overflow services which are used when MTA's vehicles cannot accommodate the increased demand for service. The increase is needed for the Access to All Program to insure that all mobility challenged riders using Access Ride service arrive at their destinations within 90 minutes.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 940,890	\$ 858,341	\$ 867,436	...	\$1,455,200
Other Funding	<u>1,479,717</u>	<u>1,379,252</u>	<u>1,336,248</u>	...	<u>1,421,700</u>
Total	\$2,420,607	\$2,237,593	\$2,203,684	...	\$2,876,900
FTEs: All Funding Sources	54.25	54.25	54.25	...	56.25

Results

Percentage of mobility challenged customers getting to where they need to be in less than 90 minutes

99%	99%	96%	99%	100%
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Asset Management Line of Business - The purpose of the Asset Management line of business is to provide financial and risk management products to MTA's decision-makers so that they can manage effectively.

Financial and Asset Management Program

The purpose of the Financial and Asset Management Program is to provide financial and analytical reporting products to MTA management so they can make informed decisions to stay within approved budget.

Results Narrative

The Financial and Asset Management Program is increasing its budget approximately \$5,000. The Program has been effective in achieving its goal to provide MTA management with financial and analytical reports so that informed decisions can be made and management can stay within approved budgets.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$181,225	\$145,026	\$175,649	...	\$426,200
Other Funding	<u>285,008</u>	<u>233,040</u>	<u>270,580</u>	...	<u>25,600</u>
Total	\$466,233	\$378,066	\$446,229	...	\$451,800
FTEs: All Funding Sources	4.50	4.50	4.50	...	4.50

Results

Percentage of managers who stay within approved budget

60%	NC	80%	67%	80%
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Sales Program

The purpose of the Sales Program is to provide revenue generating products to MTA so it can increase non-fare revenue.

Results Narrative

The goal of the Sales Program is to maximize advertising sales and increase non-fare revenues. New advertising bus benches are going to be installed in specific areas of Davidson County replacing old benches which will have some additional advertising media expenses associated with the improved benches. There is only a slight increase in sales activity budgeted for the new fiscal year.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$138,680	<u>\$119,920</u>	\$145,462	...	\$190,400
Other Funding	<u>218,098</u>	<u>192,697</u>	<u>224,077</u>	...	<u>186,000</u>
Total	\$356,778	\$312,617	\$369,539	...	\$376,400
FTEs: All Funding Sources	5.00	5.00	5.00	...	5.00
Results					
Percentage of total revenue coming from non-fare sources	7%	3%	3%	2%	3%

Business Protection Program

The purpose of the Business Protection Program is to provide risk management products to MTA so it can minimize financial liability exposure.

Results Narrative

The Business Protection Program is reflecting an increase of approximately \$397,000 for the FY 2006 budget. The increase is primarily due to increased costs in workers' compensation and liability insurance. While the gross dollars for insurance are increasing, the percent of total budget dollars for this program is remaining status quo at approximately 6%. MTA is self insured and with increased service and additional employees, additional funding is necessary for this program. This will insure that the MTA has adequate insurance coverage for any potential liability.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 493,537	\$ 685,400	\$ 501,922	...	\$ 846,000
Other Funding	<u>776,175</u>	<u>1,101,358</u>	<u>773,190</u>	...	<u>826,500</u>
Total	\$1,269,712	\$1,786,758	\$1,275,112	...	\$1,672,500
FTEs: All Funding Sources	0.00	0.00	0.00	...	0.00
Results					
Percentage of dollars spent on liability expenditures	NR	6%	NR	5%	6%

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Support Services Line of Business - The purpose of the Support Services line of business is to provide human resources and information technology products to MTA so that it can achieve results through a qualified and appropriately equipped workforce.

Employment Services Program

The purpose of the Employment Services Program is to provide recruitment, benefit and development products to MTA managers so they can recruit and retain a qualified workforce to meet its business objectives.

Results Narrative

The Employment Services Program is reflecting a budget increase of approximately \$26,000 to insure that the Program is able to meet its objective of recruiting and retaining a qualified workforce for the MTA. The increase is primarily related to the agreed upon union wage increase as it relates to holiday, vacation and sick pay benefits as well as one additional employee related to attendance monitoring. It also encompasses an increase in the pension plan contributions made by the MTA. By receiving this increase, the program can achieve its goal of recruiting and retaining a qualified workforce.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$2,939,911	\$2,728,933	\$3,224,653	...	\$4,156,900
Other Funding	<u>4,623,533</u>	<u>4,385,073</u>	<u>4,967,439</u>	...	<u>4,061,100</u>
Total	\$7,563,444	7,114,006	\$8,192,092	...	\$8,218,000
FTEs: All Funding Sources	1.25	1.25	1.25	...	2.25
Results					
Percentage of qualified workforce retained to meet business objectives	98%	98%	98%	NR	98%

Human Resources Program

The purpose of the Human Resources Program is to provide employment compliance products to MTA staff so they can maintain a workplace compliant with applicable laws and agreements.

Results Narrative

The Human Resources Program reflects approximately \$153,000 in budget increases primarily as a result of increased FICA expenses related to the agreed upon 3% wage increase in the union contract and the additional FTEs. In addition, legal fees reflect an increase due to negotiations for a new 3 year contract with the union which will take place in the fall of 2005. The result measure for the program of the percentage of the workplace that is in compliance with laws and agreements will remain at 100%.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$ 576,743	\$ 562,456	\$ 604,949	...	\$ 854,700
Other Funding	<u>906,167</u>	<u>903,800</u>	<u>931,899</u>	...	<u>835,000</u>
Total	\$1,482,910	\$1,466,256	\$1,536,848	...	\$1,689,700
FTEs: All Funding Sources	2.25	2.25	2.25	...	2.25
Results					
Percentage of workplace in compliance with laws and agreements	100%	100%	100%	100%	100%

Internal Support Program

The purpose of the Internal Support Program is to provide communications, information technology and support products to MTA's administrative employees so they can have all the appropriate equipment necessary to perform their job duties.

Results Narrative

The Internal Support Program is showing a budget increase of approximately \$87,000 primarily as a result of new contract maintenance on several new computer servers placed in service in conjunction with the new scheduling software installed during FY 2005 along with contract maintenance for a new color copier purchased in 2005. The program is in place to insure that the employees at MTA have the technology and equipment to do their job.

Program Budget & Performance Summary

	2004 Budget	2004 Actual	2005 Budget	2005 1 st Half	2006 Budget
Program Budget: GSD General Fund	\$326,899	\$269,886	\$341,918	...	\$483,400
Other Funding	<u>514,108</u>	<u>433,676</u>	<u>526,711</u>	...	<u>472,300</u>
Total	\$841,007	\$703,562	\$868,629	...	\$955,700
FTEs: All Funding Sources	0.75	0.75	0.75	...	1.25

Results

Percentage of administrative employees who have the right equipment to do their jobs

NR	100%	100%	100%	100%
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78 Metropolitan Transit Auth-Financial



MTA Component Unit Fund

	FY 2004 Budget	FY 2004 Actuals	FY 2005 Budget	FY 2006 Budget
OPERATING EXPENSE:				
PERSONAL SERVICES	22,428,700	22,402,000	22,867,500	24,357,400
OTHER SERVICES:				
Utilities	519,500	471,200	499,500	517,000
Professional and Purchased Services	755,300	488,400	600,800	823,900
Travel, Tuition, and Dues	119,700	110,900	119,700	138,700
Communications	40,600	35,100	42,000	39,100
Repairs & Maintenance Services	2,223,600	2,253,500	1,829,000	1,801,900
Internal Service Fees	0	0	0	0
TOTAL OTHER SERVICES	3,658,700	3,359,100	3,091,000	3,320,600
OTHER EXPENSE	3,715,100	3,807,600	4,157,300	5,209,300
PENSION, ANNUITY, DEBT, & OTHER COSTS	738,300	1,011,400	1,183,700	1,243,800
EQUIPMENT, BUILDINGS, & LAND	0	0	0	0
SPECIAL PROJECTS	0	0	0	0
TOTAL OPERATING EXPENSE	30,540,800	30,580,100	31,299,500	34,131,100
TRANSFERS TO OTHER FUNDS AND UNITS	0	0	0	400,000
TOTAL EXPENSE AND TRANSFERS	30,540,800	30,580,100	31,299,500	34,531,100
PROGRAM REVENUE:				
Charges, Commissions, & Fees	8,380,400	8,128,200	8,556,700	8,300,600
Other Governments & Agencies				
Federal Direct	7,005,000	7,391,500	7,006,000	6,248,400
Fed Through State Pass-Through	0	0	0	0
Fed Through Other Pass-Through	0	0	0	0
State Direct	3,285,000	3,354,900	3,416,400	3,553,000
Other Government Agencies	0	0	0	0
Subtotal Other Governments & Agencies	10,290,000	10,746,400	10,422,400	9,801,400
Other Program Revenue	0	0	0	0
TOTAL PROGRAM REVENUE	18,670,400	18,874,600	18,979,100	18,102,000
NON-PROGRAM REVENUE:				
Property Taxes	0	0	0	0
Local Option Sales Tax	0	0	0	0
Other Tax, Licenses, & Permits	0	0	0	0
Fines, Forfeits, & Penalties	0	0	0	0
Compensation From Property	0	0	0	0
TOTAL NON-PROGRAM REVENUE	0	0	0	0
TRANSFERS FROM OTHER FUNDS AND UNITS:	11,870,400	11,766,400	12,320,400	16,429,100
TOTAL REVENUE AND TRANSFERS	30,540,800	30,641,000	31,299,500	34,531,100

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		FY 2004		FY 2005		FY 2006	
<u>Class</u>	<u>Grade</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>	<u>Bud. Pos.</u>	<u>Bud. FTE</u>
MTA Component Unit 60002							
Executive Director-MTA	10323	1	1.00	1	1.00	1	1.00
Total Positions & FTE		1	1.00	1	1.00	1	1.00
Department Totals		1	1.00	1	1.00	1	1.00